

# The Henry Morris Awards – Guidance Notes

## What are the Henry Morris Awards?

Henry Morris was the visionary founder of the village colleges in Cambridgeshire. When he died in 1961, a group of his friends set up the Henry Morris Memorial Trust in order to remember him. The main function of the Trust is to make funding awards for a specific purpose to young people aged 13-19 in Cambridgeshire. You can apply for a funding award to support independently-planned travel, expeditions and special projects. Examples of what the Trust may offer an award for:

- **Travel abroad** - Your trip might take you overseas – for example, a trip to France to learn about the Impressionist school of art.
- **Travel in Britain** - You may want to travel somewhere in Britain – for example, a bird-spotting trip to Land's End, or a trip to a London Museum.
- **A special project** - You may have a home-based project – for example, you may want to restore an old musical instrument or make a small hot-air balloon.

## Who can apply?

You must be a young person age 13 – 19 living in Cambridgeshire. You must currently be a student, or have been a student, at a Cambridgeshire school. (We cannot fund university students who did not attend a Cambridgeshire school.) You can apply on your own, with a friend or in a small group.

## How much can you apply for?

Awards are usually made between £20 and £300. Successful applications are often those that demonstrate that you have thought about where else you might seek funds to make your project possible.

## Criteria

- You cannot apply for funding for projects that have started before you submit your application. Projects must take place between April – September.
- The Trust funds travel and projects which are substantially planned by you. This means whether you plan something by yourself or in a group, there must be no adult involvement in the planning or managing of your project (although an adult may accompany your trip).
- The Trust does **not** fund:
  - gap years
  - foreign exchanges
  - school course-work
  - simple holidays
  - trips managed and planned by the school or another organisation
- If your project involves a group, you must each complete a separate application form.
- You must be available to attend an interview in Cambridge at the beginning of March.

## What is the application process?

<b>November - December</b>	Do your research and plan your project. For more ideas and information please visit the website <a href="http://www.henrymorris.org">www.henrymorris.org</a>
<b>January</b>	Complete your application form and submit to the Trust by 31 January.
<b>March</b>	If your application meets the criteria, you will be invited to an interview to present your ideas to the Trust. This will take place in Cambridge in early March. If the Trust decides to offer you an award, you will be notified shortly afterwards.
<b>April – September</b>	Your project should take place within this period. (The Trust will send you your funding award via bank transfer (Bacs).)
<b>September</b>	You must submit a report on your project to the Trust by 30 September.

# The Henry Morris Awards – Application Form

If you have read these guidance notes and think you have a good idea for funding, you can complete the application form. Please answer all the questions as accurately and honestly as possible.

<b>Name</b>			
<b>Email</b>			
<b>Address</b>			
<b>Telephone</b>		<b>Date of birth</b>	

<b>Name of school or college</b> If you have left education please let us know if you are in work	
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<b>If you are applying on behalf of a group please add the names of the other members here</b> Please note all group members must fill in separate application forms	
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<p><b>Please describe the project that you are seeking funding for</b></p> <p>Please include details of:</p> <ul style="list-style-type: none"><li>• what exactly you plan to do</li><li>• proposed dates</li></ul> <p>And if applicable:</p> <ul style="list-style-type: none"><li>• travel arrangements</li><li>• accommodation arrangements</li></ul>	
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<p><b>How much will the project cost <i>in total</i>?</b></p> <p>Please provide a breakdown of the items that cost money. It is important to tell us as much information as you can</p>	
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**As an individual, how much funding are you applying for from the Henry Morris Awards?**

**If you are successful, we will need a payee's name, bank sort code and account number in order to make the bank transfer. Please give them here.**

**Please tell us about any other fundraising you have done or will do to support the project**

This could be money you have saved from a job or allowance, funds given to you by someone else or activities you are planning to do to raise money

**Please tell us why the project is important to you**

**Have you applied for a Henry Morris Award before?**

Please give details of all previous applications. If you were successful, how much funding did you receive?

## **Declaration**

**In applying for this award I understand and accept that:**

- 1. the project is undertaken at my own risk, and the Henry Morris Memorial Trust accepts no liability, including loss, damage to belongings, injury or accident**
- 2. if I am under 18, I must have full parent/guardian approval**
- 3. any funding received from the Henry Morris Memorial Trust must be used solely for the purposes stated in this application**
- 4. I must complete and submit a project report as a condition of the award by 30 September**
- 5. unless I state otherwise, the Henry Morris Memorial Trust has permission to share details of my project, including photos and film footage of me, on the Trust website and through social media**

**Name of applicant:**

**Name of parent/guardian:**  
(if applicant under 18)

**Signature of applicant:**

**Signature of parent/guardian:**

**Date:**

**Date:**

**Please complete this application, and send by e-mail to [hdmephambtinternet.com](mailto:hdmephambtinternet.com)  
Closing date: 31st January**