

Annual Report

1/1/2023 to 31/12/2023

Reference and Administration Details

Trustees

Andrew Allsworth
Janet Aves
Sue Bryan
David Clarke
Diana Cook
Peter Hains
Peter Harmer
Richard Heath
Jonathan Holmes
Heather Mepham
Lesley Morgan
Meg Tait
Sarah Jackson-Buckley

Trustees' Roles and Tasks

Chair	Peter Hains
Vice Chair	Diana Cook
Treasurer	Richard Heath
Website Manager	Lesley Morgan
Safeguarding Officer	David Clarke
Archivist	Andrew Allsworth
Social Media Coordinator	Peter Harmer
Minute Taker	Jonathan Holmes
Queens' College Liaison	Meg Tait
Phillips Awards	Sue Bryan and Janet Aves
Signage at Interviews	Heather Mepham
Address	24 Barton Road, Haslingfield Cambridge CB23 1LL
Website	www.henrymorris.org
Charity Number	311419

Bankers	Charities Aid Foundation BlackRock
Volunteers	Cheryl Lowery, Jennifer Hains
Ambassador Head	Jenny Rankine

Structure, Governance and Management

The Henry Morris Memorial Trust was established by a Declaration of Trust dated 24th January 1963. It is run as a charitable trust.

The charity is managed by a committee of 10 - 15 trustees.

The board of trustees may appoint up to 2 additional trustees in any year. One Trustee (Sarah Jackson-Buckley) was added in November 2022. No Trustees left in 2023.

Work is spread among the Trustees through a number of posts and sub-groups.

The charity works with Cambridgeshire secondary schools and has appointed an 'Ambassador Head-teacher' to help this liaison to work effectively. Jenny Rankine, Principal of Bottisham Village College is the Ambassador Head.

Objectives and Activities

Purposes of the charity:

To promote and encourage public education and to promote the said object by such of the following means as are charitable:

- (1) By the provision of grants, to enable young people who are being or have been educated in the beneficial area, and in particular young people who have taken a course at one of the Cambridgeshire Village Colleges to travel for the purpose of enriching their education and their personal development.
- (2) By the provision of grants, to enable young people who are being or have been educated in the beneficial area, and in particular young people who have taken a course at one of the Cambridgeshire Village Colleges to undertake a Home-Based Project for the purpose of enriching their education and their personal development.
- (3) Preserving and perpetuating the memory of Henry Morris and his philosophy and values by whatever means the Trustees shall deem appropriate.

Area of Benefit: The city of Cambridge and the county of Cambridgeshire (2014 boundaries).

Main Activities of the Charity (What did we do in 2023?)

The charity operated in accordance with its amended objectives which had been accepted by the Charity Commission in 2016. These extended the area of

operation in an attempt to broaden our appeal, and to involve students from a wider range of schools, and a wider range of backgrounds.

In 2023 Trustees resumed 'face-to-face' meetings again after the pandemic, during which we had met remotely, on 'Zoom'.

Awards

In March 2023, trustees gave grants, totalling £4,115, to 25 students from 7 schools. We gave awards for 'travel with purpose' in the UK and abroad, and for home-based projects. This was a 'thin' year for applications with no obvious reason to explain it.

In response to the low level of applications, Trustees volunteered to target certain schools that have not previously, or not often, applied to the Trust. This bore fruit, as can be seen from the table below, with 2024 being a stronger year.

Year	Applicants	Schools	Total Awarded
2016	38	6	£5627
2017	22	5	£4386
2018	48	9	£6840
2019	65	6	£8107
2020*	6	5	£1754
2021*	1	1	£0
2022	34	10	£4384
2023	25	7	£4115
2024	44	15	£5960

Reports were received from all students who received an award. Sue Bryan and Janet Aves led the discussion of the reports, and 6 financial prizes were awarded. Trustees agreed that the quality of reports had been high.

Following discussions with Cambridgeshire Head teachers, it was decided that the Trust would offer financial support to applicants who have a long way to travel in order to attend the interviews.

Achievements and Performance

For **Purpose 1** (Travel Awards) 20 students were funded for travel, some locally and some further afield including cycling to Amsterdam, a trip to the Vienna opera, and a visit to interview the President of Romania.

For **Purpose 2** (Home Based Projects), we supported 5 students. Projects included: restoring a campervan, restoring 2 old 'cellos and making a Regency dress. We also took

the exceptional decision to buy a piece of equipment (a camera) for a student with special educational needs.

For **Purpose 3** (Promoting Henry's philosophy and values)

- Peter Hains met with local Heads and CEOs to discuss the future of community education. As a result, Stephen Munday will undertake a research project in 2024 and will write a report for us.
- We liaised with two authors who are writing books and papers about Henry Morris
- Also, we spread the word through our website which continues to be visited regularly and attracts interest from the UK and abroad.

Trustees met regularly with good attendance at meetings and a good level of participation in discussion and decision making.

Policies

During 2023, we re-examined the list of policies that we are advised to have, and we joined an organisation called 'Trust Advice' which offers support to charities. During the year, we updated existing policies and created new ones so that we now have the following policies:

- Safeguarding
- Volunteers
- Reserves
- Trustee Expenses
- Risk Management
- Risk Register
- Complaints

As a result of the Risk Register discussions, we considered the question of our liability in the case of an accident during a project. A result of this was that we took out an insurance policy (designed for charities such as ours) with Zurich Insurance. We also changed the nature of our questioning during the interviewing of applicants to include a stronger focus on safety matters.

Website

During the year we made changes to the website to make it more accessible and up to date. Sarah reviewed the wording of the Reports section and modernised it. Peter did the same with the suggestions for possible projects.

After a period when the website was down, having contracted a virus, Lesley set up a contract with an IT support company.

We decided to state on the website that applicants should consider sustainability when designing their projects, and that we are always interested in projects where the students are active. These changes were made.

Financial Review for 2023

The charity has substantial reserves which have been built up over a number of years. The reserves are held in an investment account. The charity does not fund-raise, but may, from time to time receive charitable donations.

Historically, expenditure on grants was usually taken from interest on capital. Increasingly, Trustees have voted to spend some of the capital and this did happen in 2015, 2016, 2017, 2018 and 2019. It was not necessary in 2020 or in 2021, but we did need to 'dip into capital' again in 2022.

We did not dip into capital in 2023 i.e. There was no sale of investments.

We took the decision to move away from paying awards by cheque because they were sometimes not being cashed. We decided that all payments should be made by Bank Transfer (BACS).

During 2023, we began a discussion of whether our capital is being invested in a sufficiently ethical way. This debate is ongoing.

Expenditure in 2023 was **£5,146**.

Income in 2023 was **£4,497**

None of the charity's funds was in deficit.

The accounts of the Trust for 2023 were examined by an accountant, Andrew Jennings, on 1st March 2024 and he confirmed that the Expenditure Account and Balance Sheet are in accordance with the books and records of the charity.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature *P.B. Hains*

Full name Peter Banks Hains

Position Chairman

Date 16th July 2024